



TWGHs Chen Zao Men College

東華三院陳兆民中學

Annual School Plan

學校周年計劃

2020/2021

TWGHs Chen Zao Men College

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2020/2021

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TWGHs Chen Zao Men College **東華三院陳兆民中學**

I. Mission Statements of all TWGHs Schools

The mission of the Tung Wah Group of Hospitals in education is to provide comprehensive and multifarious services to children and young people to enable them to exert their full potentialities and eventually, to serve the community.

We are committed to achieving an all-round development in our young generation through the provision of a congenial learning environment. It is hoped that our young people will be equipped with the necessary skills and knowledge and be given the opportunity to cultivate an independent mind in order that they will become good citizens with a willing commitment to worthy causes and a genuine concern for social affairs.

We firmly believe in the school motto: 'Diligence, Frugality, Loyalty & Faithfulness' as the guiding principle in the moral and intellectual development of our children and young people. We strive to promote proper values and a positive outlook on life and encourage them to lead a full and meaningful life.

東華三院辦學宗旨

東華三院一貫的辦學精神乃為社會提供完善及多元化的教育服務，作育英才，使兒童及青少年成長後能盡展所長，回饋社會。

為本港兒童及青少年進行「全人教育」，提供一個優良的學習環境，使能發揮潛能，日後成為具備知識技能、有獨立思考能力、勇於承擔責任和關注社會事務的良好公民。

培育兒童及青少年有正確的價值觀和積極的人生觀，並以校訓「勤儉忠信」為進德修業的依歸，勉勵他們拓展豐盛而有意義的人生。

II. Our School Value Statements:

1. Our school can provide an effective and happy learning and working environment.
2. Staff, students and parents can show mutual respect and love for each other, be frank and fair to each other and show active participation.
3. Every student has his/her specific strengths and can learn on his/her own.
4. Every student has a good character and can show civic responsibilities.
5. All staff will enhance continuously their professional standard.

本校的價值信念：

1. 學校能够提供一个高效能及愉快的學習及工作環境。
2. 教職員、學生及家長均抱著互重互愛、坦誠公正及主動參與的態度。
3. 每個學生都具有獨特的專長及自學能力。
4. 每個學生都具有良好的品格並奉行應有的公民責任。
5. 全體教職員均會不斷提升自己的專業水準。

III. School Mission Statements:

TWGHs Chen Zao Men College is an effective school that provides high quality and professional educational services as well as a happy learning environment for the students. We value the good partnership among staff, students and parents, and we emphasise on the individual development of our students. We aim to develop our students into good citizens who are independent and self-enhancing.

本校的宗旨：

東華三院陳兆民中學是一所高效能的學校，為學生提供高質素的專業教育服務及愉快的學習環境。我們重視教職員、學生及家長間的良好夥伴關係，更重視學生的個人發展。我們要培養學生成為獨立自主及積極求進的良好公民。

IV. C.O.R.E. Culture (兆民心)：

We	Care	對人關心，對事關注，推己及人
We are	Open-minded	開明開通，胸襟廣闊，放眼世界
We	Respect each other	尊重自己，尊重他人，易地而處
We	Endeavour	全心全意，盡己所能，悉力以赴

V. Major Concerns (in order of priority)

Major Concern 1:

To deepen active learning among students

Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. All KLAs will prepare self-learning materials for students to get access to upload the learning materials on LMS	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> Self-learning materials are prepared and used by students. 	<ul style="list-style-type: none"> Feedback from teachers 	<ul style="list-style-type: none"> Vice-principal (Academic Affairs) Academic Committee All panel chairpersons 	<ul style="list-style-type: none"> All teachers
2. 'Submit the Mount' (登峰行動) Programme to strengthen the learning strategies by helping S1 students to sharpen their skills of jotting notes	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> S1 students know the way and practice jotting down key points in their learning 	<ul style="list-style-type: none"> Feedback from teachers Inspection of students' notebooks of various subjects Best notetaking competition 	<ul style="list-style-type: none"> Academic Committee All panel chairpersons 	<ul style="list-style-type: none"> All teachers

Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
3. S1 Reading Scheme	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> S1 students can fill up their reading journal and do sharing with classmates 	<ul style="list-style-type: none"> Checking the reading journal 	<ul style="list-style-type: none"> Academic Committee School Library 	<ul style="list-style-type: none"> Bookshelves and books in S1 classroom
4. Kindle Reading Scheme	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> S2 students in junior form can possess a kindle for several month for eReading 	<ul style="list-style-type: none"> Record of book read Sharing by students 	<ul style="list-style-type: none"> Academic Committee S2 class teachers 	<ul style="list-style-type: none"> Kindles
5. BYOD: students would obtain their iPad and use in learning and project work so that learning has become more personalized and mobile.	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> All students can obtain an iPad and use for their learning. 	<ul style="list-style-type: none"> Feedback from students & teachers Lesson observation 	<ul style="list-style-type: none"> eLearning Committee, Academic Committee & IT Committee All panel chairpersons 	<ul style="list-style-type: none"> All teachers
6. To promote STEM activities among S1-S3 students	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> Students in S1-S3 can join STEM activities and competition within and outside schools 	<ul style="list-style-type: none"> STEM show case done at the end of school year can reflect students involvement 	<ul style="list-style-type: none"> STEM Committee Technology KLA Science KLA 	<ul style="list-style-type: none"> All science and technology KLA teachers

Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
7. Virtualization of computer network	<ul style="list-style-type: none"> • 2nd Term of 2020-21 	<ul style="list-style-type: none"> • The project can be completed • Teachers and students find more convenient in teaching and data surfing. 	<ul style="list-style-type: none"> • Reflection from teachers and students 	<ul style="list-style-type: none"> • I. T. Committee 	<ul style="list-style-type: none"> • Funding
8. Reading activities in the renovated school library	<ul style="list-style-type: none"> • 2nd Term of 2020-21 	<ul style="list-style-type: none"> • The project can be completed as scheduled • School library can be improved with more bookshelves, reading spaces 	<ul style="list-style-type: none"> • Reflection from teachers and students 	<ul style="list-style-type: none"> • Academic Committee • General Affairs Committee • Library Team 	<ul style="list-style-type: none"> • TW Funding & Donation

Major Concern 2:

To enhance the core-value of respect among students

Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. Discipline teachers and class teachers remind students the tidiness in wearing school uniform.	<ul style="list-style-type: none"> Throughout the year 	<ul style="list-style-type: none"> Students are more aware to iron their uniforms and have a tidy appearance. More parents are aware to remind their children to have a tidy and clean appearance. 	<ul style="list-style-type: none"> Feedback from teachers, students and parents. 	<ul style="list-style-type: none"> Vice-principal (Student Support) Discipline Committee 	<ul style="list-style-type: none"> All teachers
2. Home Economics teacher teaches S1 and S2 students the skill of ironing clothing and brushing of shoes.	<ul style="list-style-type: none"> In the First Term 	<ul style="list-style-type: none"> Most S1 and S2 can acquire the skill. 	<ul style="list-style-type: none"> Skill assessment Feedback from students and parents. 	<ul style="list-style-type: none"> Home Economics teacher 	<ul style="list-style-type: none"> All S1 and S2 class teachers and assistant class teachers
3. Thank You Card to teachers	<ul style="list-style-type: none"> First Term 	<ul style="list-style-type: none"> Students have send card to their respected teachers & other staffs 	<ul style="list-style-type: none"> Observe the no. of cards received by teachers. 	<ul style="list-style-type: none"> Vice-principal (Student Support) Discipline Master MCE Mistress 	<ul style="list-style-type: none"> Printed cards

Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
4. Thank you to students	<ul style="list-style-type: none"> • First Term 	<ul style="list-style-type: none"> • Teachers show appreciation to students contributing in class & school events through sending cards. 	<ul style="list-style-type: none"> • Reflection from teachers and students 	<ul style="list-style-type: none"> • Vice-principal (Student Support) • Discipline Master • MCE Mistress 	<ul style="list-style-type: none"> • Printed cards
5. \$500 budget for each class to carry our class activities to cultivate class spirit.	<ul style="list-style-type: none"> • Throughout the year 	<ul style="list-style-type: none"> • Class activities & functions are held to unite the whole class. 	<ul style="list-style-type: none"> • Feedback from teachers and students 	<ul style="list-style-type: none"> • All class teachers 	<ul style="list-style-type: none"> • All class teachers
6. Thank parents: students are encouraged to send cards or gifts to parents during Mothers' Day and Fathers' Day. Students would help in household works.	<ul style="list-style-type: none"> • Second Term 	<ul style="list-style-type: none"> • Students have sent cards or gifts to parents. 	<ul style="list-style-type: none"> • Feedback from parents and students. 	<ul style="list-style-type: none"> • Vice-principal (Student Support) • Discipline Master • MCE Mistress • PTA teachers 	<ul style="list-style-type: none"> • All teachers
7. Talks and sharing on Respect	<ul style="list-style-type: none"> • Throughout the year 	<ul style="list-style-type: none"> • The talk can be arranged 	<ul style="list-style-type: none"> • Feedback from teachers and students 	<ul style="list-style-type: none"> • Vice-principal • MCE Mistress 	<ul style="list-style-type: none"> • All teachers

Major Concern 3:

Teachers can be active facilitator of students' growth

Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. More panels would conduct lessons of eLearning and sharing experiences	• Throughout the year	• eLearning lessons could be conducted and more teachers carried eLearning in lesson	• Feedback from teachers and students	• Vice-principal • (Academic Affairs) • Academic Committee	• Installation of optical fiber, Wi-Fi, iPad, and related equipment
2. Teachers can effectively use various eClass module to facilities their teaching and administration work.	• Throughout the year	• Various eClass modules can be smoothly used by teachers	• From observation and reflection from teachers	• Vice-principals • I.T. Committee	• Purchase of eClass modules and participation of all teachers
3. Enhancing teachers' counselling skill to guide students to handling stress and resilience	• Throughout the year	• Targets teachers have attended related training	• Teachers can use the skill learnt to guide students	• Vice-principal (Students Support) • Counselling Master	• Network of counselling training
4. Teachers would attend training course on SEN and MI systematically	• Throughout the year	• Targets teachers have attended related training	• Teachers can use the skill learnt to guide students	• Vice-principal • SENCO	• Training course offered by EDB

Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
5. Mentoring of new teachers & new panel heads	<ul style="list-style-type: none"> • Throughout the year 	<ul style="list-style-type: none"> • New teachers can carry out their duties smoothly 	<ul style="list-style-type: none"> • Feedback from new teachers and mentors 	<ul style="list-style-type: none"> • Vice-Principals 	<ul style="list-style-type: none"> • Experienced teachers

VI. Plan on Use of Various Grants

1. Plan on Use of Capacity Enhancement Grant

Means by which teachers have been consulted : Staff Meeting

No. of operating classes : 24

Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
<p>1. <u>Employment of Two Education Assistant</u> Employment of two full-time Education Assistant to assist English and Chinese teachers in their non-teaching duties. (With \$30,000 salary subsidized by Grant of Sister Schools Scheme per year and \$6,000 salary subsidized by funding for Non-Chinese Speaking Students per month)</p>	1.9.2020 – 31.8.2021	<ul style="list-style-type: none"> • Production of more and better quality teaching materials • Teachers are relieved of some of the workload in non-teaching areas 	<ul style="list-style-type: none"> • Development of teaching materials • Feedback from teachers and students 	<ul style="list-style-type: none"> • Vice-principal • Panel Head of English and Chinese 	EA salary (with MPF) at point MPS 9 = \$22,725 x 1.05 x 2 x 12 – \$30,000 – (\$6,000 x 1.05 x 12) = \$467,070.00

Accumulative Surplus brought forward from 2019/20 School Year		\$ 0		
2020/21 School Year	Income :	\$ 638,461.00		
	Estimated Expenditure :	\$ 467,070.00		
	Estimated Surplus:	\$ 171,391.00	(Reserved for use in 2021/22 School Year)	
Estimated Accumulative Surplus by the end of 2020/21 School Year		\$ 171,391.00	(Reserved for use in 2021/22 School Year)	

2. Plan on Use of Senior Secondary Curriculum Support Grant

The Enhanced Senior Secondary Curriculum Support Grant is provided to school over a period of 4 years starting from 2008/09 school year and can be used up to the end of 2012/13 school year. The Senior Secondary Curriculum Support Grant is provided to school annually starting from 2012/13 school year.

Strategies / Tasks	Resources Required
3. Employment of one Full-time GM Teacher	Teacher salary for one year (with MPF) at MPS 20 = \$40,515 x 12 + \$18,000 = \$504,180.00
4. Employment of one Full-time Teacher Assistant for 12 months	TA salary for one year (with MPF) at point MOD 8 = \$16,175 x 1.05 x 12 = \$203,805.00

Accumulative Surplus brought forward from 2019/20 School Year	\$ 59,799.20
2020/21 School Year	Income : \$ 770,400.00
	Estimated Expenditure : \$ 707,985.00
	Estimated Surplus : \$ 62,415.00 (Reserved for use in 2021/22 School Year)
Estimated Accumulative Surplus by the end of 2020/21 School Year	\$ 122,214.20 (Reserved for use in 2021/22 School Year)

3. Plan on Use of Fractional Post Cash Grant

Our school has been approved by EDB to encash the 0.8 fractional GM post in the teaching establishment of 2020/21 school year and claim the Fractional Cash Grant, the use of which depends on the school's own situation and school-based targets. School can retain 3 times the annual provision of the school year in which the grant is provided and any excess will be clawed back.

Strategies / Tasks	Resources Required
5. Employment of one Full-time teacher and 1 Full time Education Assistant for 12 months.	One teacher salary for one year (with MPF) at MPS 18 = \$36,765 x 12 + \$18,000 = \$459,180.00 One EA salary for one year (with MPF) at point MPS 9 = \$22,725 x 1.05 x 12 = \$286,335.00

Accumulative Surplus brought forward from 2019/20 School Year	\$ 724,573.40												
2020/21 School Year	<table style="width: 100%; border: none;"> <tr> <td style="width: 20%;"></td> <td style="width: 20%;">Income :</td> <td style="width: 20%; text-align: right;">\$ 513,600.00</td> <td style="width: 38%;"></td> </tr> <tr> <td></td> <td>Estimated Expenditure :</td> <td style="text-align: right;">\$ 745,515.00</td> <td></td> </tr> <tr> <td></td> <td>Estimated Deficit :</td> <td style="text-align: right;">\$ (231,915.00)</td> <td style="text-align: right;">(Covered by surplus in 2019/20 School Year)</td> </tr> </table>		Income :	\$ 513,600.00			Estimated Expenditure :	\$ 745,515.00			Estimated Deficit :	\$ (231,915.00)	(Covered by surplus in 2019/20 School Year)
	Income :	\$ 513,600.00											
	Estimated Expenditure :	\$ 745,515.00											
	Estimated Deficit :	\$ (231,915.00)	(Covered by surplus in 2019/20 School Year)										
Estimated Accumulative Surplus by the end of 2020/21 School Year	\$ 492,658.40 (Reserved for use in 2021/22 School Year)												

4. Plan on Use of Learning Support Grant for Secondary School

The Learning Support Grant for Secondary School is provided to school starting from 2020/21 school year to enhance the support for students with special educational needs.

Strategies / Tasks	Resources Required
6. Employment of one Full-time Education Assistant for 12 months	Salary of a EA for one year (with MPF) at point MPS 9 $\$22,725 \times 1.05 \times 12 = \$286,335.00$
7. Employment of a Full-time SEN Teacher for 12 months	\$ 381,000.00
8. Procuring outside professional services: (a) Social Skill Training (b) SEN Working Experience Scheme (c) Adventure-based Activities (d) Integrated Education Programme (e) SEN Academic Support Programme (f) Clinical Psychological Therapy Total:	\$ 14,000.00 \$ 30,000.00 \$ 31,000.00 \$ 67,600.00 \$ 78,000.00 \$ 98,000.00 \$ 318,600.00

Accumulative Surplus brought forward from 2019/2020 School Year	\$153,738.84		
2020/21 School Year	Income :	\$966,720.00	
	Estimated Expenditure :	\$985,935.00	
	Estimated Deficit :	(\$19,215.00)	(Covered by surplus in 2019/20 School Year)
Estimated Accumulative Surplus by the end of 2020/21 School Year	\$134,523.84	(Reserved for use in 2021/22 School Year)	

5. Plan on Use of Diversity Learning Grant

The Diversity Learning Grant is provided to School starting from 2009/10 school year to support students in studying Applied Learning Courses.

For 2018/19 to 2020/21 (Tenth Cohort)

DLG Category	Resources Required	
Applied Learning Course :		
Marketing and Online Promotion	Course Fee for three students	\$ 46,500.00 (For 2019/20 and 2020/21)
Child Care and Development	Course Fee for one student	\$ 15,900.00 (For 2019/20 and 2020/21)
Aviation Studies	Course Fee for two students	\$ 31,000.00 (For 2019/20 and 2020/21)
Child Care and Education	Course Fee for one student	\$ 14,110.00 (For 2019/20 and 2020/21)
Western Cuisine	Course Fee for one student	\$ 15,100.00 (For 2019/20 and 2020/21)
Computer Game and Animation Design	Course Fee for one student	\$ 13,500.00 (For 2019/20 and 2020/21)
The Essentials of Theatre Arts	Course Fee for one student	\$ 18,000.00 (For 2019/20 and 2020/21)
Applied Psychology	Course Fee for one student	\$ 16,400.00 (For 2019/20 and 2020/21)

*One student drops Aviation Studies and one student drops Applied Psychology in S6.

2019/20 School Year	Income :	\$	85,255.00
	Estimated Expenditure :	\$	85,255.00
2020/21 School Year	Income :	\$	69,305.00
	Estimated Expenditure :	\$	69,305.00

For 2019/20 to 2021/22 (Eleventh Cohort)

DLG Category	Resources Required	
Applied Learning Course :		
Patisserie and Cafe Operations	Course Fee for two students	\$ 35,280.00 (For 2020/21 and 2021/22)
Computer Game and Animation Design	Course Fee for two students	\$ 28,700.00 (For 2020/21 and 2021/22)
Hotel Operations	Course Fee for one student	\$ 14,750.00 (For 2020/21 and 2021/22)
Practical Psychology	Course Fee for two students	\$ 29,600.00 (For 2020/21 and 2021/22)
Aviation Studies	Course Fee for one student	\$ 15,500.00 (For 2020/21 and 2021/22)
Marketing and Online Promotion	Course Fee for one student	\$ 15,500.00 (For 2020/21 and 2021/22)
Film and Transmedia	Course Fee for one student	\$ 14,110.00 (For 2020/21 and 2021/22)
Accounting for e-Business	Course Fee for one student	\$ 16,500.00 (For 2020/21 and 2021/22)
Medical Laboratory Science	Course Fee for three students	\$ 51,000.00 (For 2020/21 and 2021/22)
Taking a Chance on Dance	Course Fee for one student	\$ 19,500.00 (For 2020/21 and 2021/22)
Applied Psychology	Course Fee for one student	\$ 16,400.00 (For 2020/21 and 2021/22)
Fundamental Cosmetology	Course Fee for one student	\$ 13,540.00 (For 2020/21 and 2021/22)
Interior Design	Course Fee for two students	\$ 28,700.00 (For 2020/21 and 2021/22)
Child Care and Education	Course Fee for one student	\$ 14,110.00 (For 2020/21 and 2021/22)
Constructing Smart Cities	Course Fee for one student	\$ 18,000.00 (For 2020/21 and 2021/22)

2020/21 School Year	Income :	\$	165,595.00
	Estimated Expenditure :	\$	165,595.00
2021/22 School Year	Income :	\$	165,595.00
	Estimated Expenditure :	\$	165,595.00

**Plan
on
Use
of
Diversity**

Other Programme 2020-21

Domain	Programme	Objectives	Resources Required	
English Language	Creative Use of English Program (Reading & Writing)	To enrich students' repertoire in creative use of English in the area of reading and writing	Employment of two experienced qualified part-time teachers to carry out Creative Use of English Program for gifted S4 to S6 students	<p>S4: 9 sessions, each of 2 hours at an hourly rate of \$500 : $\\$500 \times 2 \times 9 = \\$9,000.00$</p> <p>S5: 17 sessions, each of 2 hours at an hourly rate of \$500 : $\\$500 \times 2 \times 17 = \\$17,000.00$</p> <p>S6 (Class A): 12 sessions, each of 2 hours at an hourly rate of \$500 : $\\$500 \times 2 \times 12 = \\$12,000.00$</p> <p>S6 (Class B): 9 sessions, each of 2 hours at an hourly rate of \$500.00: $\\$500 \times 2 \times 9 = \\$9,000.00$</p>
	Public Speaking Program	To enrich students' repertoire in English Public Speaking	Invite Toastmasters to run a course of 8 sessions on public speaking for the gifted S4 students and learning packs need to be bought.	S4 Public speaking learning packs: \$660.00
Chinese Language	Debate Programme in Cantonese	To enrich students' repertoire in debate	Employment of two tutors to carry out Training Programme on Debate for gifted S4 & S5 students after-school	S4&S5 : Debates: 32 sessions each of 2.5 hours at hourly rate of \$300 : $\$300 \times 2.5 \times 32 = \$24,000.00$

2018/19 to 2020/21 (10th) cohort

DLG Category	Strategies	Estimated no. of students involved in each school year			Success indicators	Teacher-in-charge
		18/19	19/20	20/21		
Applied Learning (ApL):	Allow students with different learning needs to take one ApL course offered by different institutes so as to broaden their learning experiences and develop their career aspirations	NA	10	10	Students meet the 80% minimum attendance rate Students submit course assignment on time Successful completion of the ApL courses by students as shown in their learning records Students should obtain pass or pass with distinction in ApL as assessed by the corresponding institute	Careers Master
Other Programme: Gifted Education Programme	Invite Toastmasters to run a course of 8 sessions on public speaking for gifted students and recommend them to join the public speaking contest	20	20	20	Students will improve in their public speaking skills	English Language Panel Chairman

DLG Category	Strategies	Estimated no. of students involved in each school year			Success indicators	Teacher-in-charge
		18/19	19/20	20/21		
Other Programme: Gifted Education Programme	Employment of an experienced qualified part-time teacher to carry out English Creative Writing Programme for the gifted students on Saturday	20	20	20	Students will improve their skills in creative writing	English Language Panel Chairman
	Employment of a tutor to carry out Training Programme in Chinese Language on Debates for gifted students after-school	20	20	-	Students will improve their skills in debate	Chinese Language Panel Chairman
	Employment of a tutor to carry out training on Mathematics Olympiad for gifted students after-school	20	20	-	Students will improve their skills in solving mathematics puzzles	Mathematics Panel Chairman
	Employment of a tutor to carry out supplementary programmes on various subjects for those gifted athletes after-school	-	20	20	Students will improve their skills in their sports items without too much worries on their academic repertoire	Physical Education Panel Chairman

2019/20 to 2021/22 (11th) cohort

DLG Category	Strategies	Estimated no. of students involved in each school year			Success indicators	Teacher-in-charge
		19/20	20/21	21/22		
Applied Learning (ApL):	Allow students with different learning needs to take one ApL course offered by different institutes so as to broaden their learning experiences and develop their career aspirations	NA	10	10	Students meet the 80% minimum attendance rate Students submit course assignment on time Successful completion of the ApL courses by students as shown in their learning records Students should obtain pass or pass with distinction in ApL as assessed by the corresponding institute	Careers Master
Other Programme: Gifted Education Programme	Invite Toastmasters to run a course of 8 sessions on public speaking for gifted students and recommend them to join the public speaking contest	20	20	20	Students will improve in their public speaking skills	English Language Panel Chairman

DLG Category	Strategies	Estimated no. of students involved in each school year			Success indicators	Teacher-in-charge
		19/20	20/21	21/22		
Other Programme: Gifted Education Programme	Employment of an experienced qualified part-time teacher to carry out English Creative Writing Programme for the gifted students on Saturday	20	20	20	Students will improve their skills in creative writing	English Language Panel Chairman
	Employment of a tutor to carry out Training Programme in Chinese Language on Debates for gifted students after-school	20	20	-	Students will improve their skills in debate	Chinese Language Panel Chairman
	Employment of a tutor to carry out training on Mathematics Olympiad for gifted students after-school	20	20	-	Students will improve their skills in solving mathematics puzzles	Mathematics Panel Chairman
	Employment of a tutor to carry out supplementary programmes on various subjects for those gifted athletes after-school	-	10	10	Students will improve their skills in their sports items without too much worries on their academic repertoire	Physical Education Panel Chairman

2020/21 to 2022/23 (12th) cohort

DLG Category	Strategies	Estimated no. of students involved in each school year			Success indicators	Teacher-in-charge
		20/21	21/22	22/23		
Applied Learning (ApL):	Allow students with different learning needs to take one ApL course offered by different institutes so as to broaden their learning experiences and develop their career aspirations	NA	10	10	Students meet the 80% minimum attendance rate Students submit course assignment on time Successful completion of the ApL courses by students as shown in their learning records Students should obtain pass or pass with distinction in ApL as assessed by the corresponding institute	Careers Master
Other Programme: Gifted Education Programme	Invite Toastmasters to run a course of 8 sessions on public speaking for gifted students and recommend them to join the public speaking contest	20	20	20	Students will improve in their public speaking skills	English Language Panel Chairman

DLG Category	Strategies	Estimated no. of students involved in each school year			Success indicators	Teacher-in-charge
		20/21	21/22	22/23		
Other Programme: Gifted Education Programme	Employment of an experienced qualified part-time teacher to carry out English Creative Writing Programme for the gifted students on Saturday	20	20	20	Students will improve their skills in creative writing	English Language Panel Chairman
	Employment of a tutor to carry out Training Programme in Chinese Language on Debates for gifted students after-school	20	20	-	Students will improve their skills in debate	Chinese Language Panel Chairman
Other Programme: Gifted Education Programme	Employment of a tutor to carry out training on Mathematics Olympiad for gifted students after-school	20	20	-	Students will improve their skills in solving mathematics puzzles	Mathematics Panel Chairman

6. Plan on Use of School-based After-school Learning and Support Programme

Name of Activity	Objectives of the activity	Period/Date activity to be held	Estimated no. of grant beneficiaries#	Estimated expenditure (\$)	Name of partner/service provider (if applicable)
Musical Instrument Training Classes	<ul style="list-style-type: none"> • Widen the scope of learning experiences outside classroom • Enhance the personal and social development of students 	Oct 2020 to Aug 2021	20 students from S1-S5	Besides the share subsidized by the school, each student has to pay approximately \$1,200 to the tutors. This fee will be borne by the grant. [\$1,200 x 20 = \$24,000.00]	<ul style="list-style-type: none"> • Brass Band Tutor: Wong Chit Fung • Trombone Tutor: Tsang Wai Pang • Clarinet Tutor: Chan Man Ling • Percussion Tutor: Chiu On Tik • Upper Brass Tutor: Yip Chun Kit • Flute Tutor: Chan Pui King
Sports Games Training Classes	<ul style="list-style-type: none"> • Widen the scope of learning experiences outside classroom • Enhance the personal and social development of students 	Sept 2020 to Aug 2021	50 students	Besides the share of tutoring fees subsidized by the school, each student has to pay \$800 to the tutors. This fee will be borne by the grant. [\$800 x 50 = \$40,000.00]	<ul style="list-style-type: none"> • Volley Ball Tutor: Wong Pui Yi • Basketball (Girls) Tutor: Chung Ming Tat • Basketball (Boys) Tutor: Wong Chi Wai • Athletic Training Tutor: Chung Koon Ting • Table Tennis Tutor: Lam Chi To

Name of Activity	Objectives of the activity	Period/Date activity to be held	Estimated no. of grant beneficiaries#	Estimated expenditure (\$)	Name of partner/service provider (if applicable)
Various Support Programmes for Personal Development	<ul style="list-style-type: none"> Widen the scope of learning experiences outside classroom Enhance the personal and social development of students 	Sept 2020 to Aug 2021	150 students from S1 to S6	The fee contributed by students when joining various support programmes for personal and social development will be borne by the grant [\$400 x 150 = \$60,000.00]	

Note:

Grant beneficiaries – referring to target students in receipt of CSSA/SFAA full grant and disadvantaged students identified by the school.

Balance brought forward from 2019/20 School Year	\$ 104,892.90
2020/21 School Year	Income :
	\$ 177,600.00
	Estimated Expenditure :
	\$ 124,000.00
	Estimated Surplus :
	\$ 53,600.00 (Reserved for use in 2021/22 School Year)
Estimated Surplus by the end of 2020/21 School Year	\$ 158,496.90 (Reserved for use in 2021/22 School Year)

7. 2020-21 School Year Plan on Sister School Exchanges

Names of the Mainland Sister School (1) Changchun City Experimental High School
 (2) Beijing Zhongguancun Middle School
 (3) Beijing 101 Middle School
 (4) Shenyang No.120 High School

Name and Content of the Exchange Activity	Intended Objective(s)	Monitoring/Evaluation	Estimated Expenditure
<ul style="list-style-type: none"> To organize 5-days visit of 5 teachers to Beijing to have professional sharing on school management , teaching and learning and student To organize an exchange tours to Shenyang to visit sisters schools here. Students would visit lessons and interflow with buddies. Teachers would hold sharing forum. Publication of Sister School Interflow Journal 	<ul style="list-style-type: none"> To widen students’ horizon and let them gain the treasurable experience by interacting with students in Beijing and Shenyang and attending the lessons in these schools. To enhance interflow of teachers in knowing more about pedagogy skill, curriculum design, school management in different places. The Interflow Journal provides a chance to make reflection for participating students, sharing to other students and inform parents about activities of sister schools. 	<ul style="list-style-type: none"> Students are asked to fill in evaluation questionnaire and write reflection. Teachers report the spotted changes in attitude of their students. Quality of passage written by students in the Interflow Journal. 	Tour fee: Beijing : \$6,000 x 6 = \$36,000.00 Shenyang : \$5,000 x 16 = \$80,000.00 Publication : \$24,000.00 Salary of one full - time Education Assistant (\$2,500 per month) : \$2,500 x 12 =\$30,000.00(including MPF) Miscellaneous : \$5,000.00 <hr/> TOTAL : \$175,000.00 Surplus brought from 2019/20: \$180,800.77 Estimated accumulative surplus by the end of 2020/21: (estimated subsidy from Government: 156,034.00) \$161,834.77

8. 2020-210 School Year Plan on the Use of the Promotion of Reading Grant

The major objectives for Promotion of Reading: to create a reading culture in school, to promote learning through reading

	Items	Estimated Expenses(\$)
1.	Purchase of Books	40,000.00
	<input checked="" type="checkbox"/> Printed books	
	<input checked="" type="checkbox"/> e-Books	
	<input checked="" type="checkbox"/> e-data base	
2.	Web-based Reading Scheme	14,000.00
	<input checked="" type="checkbox"/> Wise News Subscription	
	<input checked="" type="checkbox"/> Extensive Reading Scheme	
3.	Reading Activities	8,000.00
	<input checked="" type="checkbox"/> Talks from writers	
	<input checked="" type="checkbox"/> Hire of services from external service provides to organize activities related to the promotion of reading	
	Total	62,000.00
	Income	62,414.00
	Surplus brought forward from 2019/20	12,130.48
	Estimated surplus by the end of 2020/21	12,544.48

9. Plan on the Use of Life-wide Learning Grant

Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences				
							I	M	P	S	C
							I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service C: Career-related Experiences				
Category 1	To organise / participate in life-wide learning activities										
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness (e.g. field trips, arts appreciation, visits to enterprises, thematic learning day)										
Biology	Field studies	Students can familiarize with the local habitat, sampling techniques & appreciate the nature.	07/2021	S5 students taking Biology	Performance in the field report	\$1,500.00	✓				
Chinese	Student Journalist Training Program	To improve students' Chinese writing skills, preparing as student journalist for school bulletin.	10-12/2020	S3-5 20 students	Output in school bulletin.	\$9,000.00	✓				✓
	MC Training Program	To improve students' speaking skills with their mother tongue.	03-05/2021	S3-S4 20 students	Performance in school's function	\$7,200.00	✓				✓
Chinese History	Visits to museums / heritage trails	Increase students' interest in learning history and culture	09/2020-04/2021	S1 to S5	Feedback from students	Transport \$1,000.00	✓				
Life & Society	Visit to the Legislative Council	Understand the history, composition & present status of the	05/2021	S2 110 students	Performance in sharing session	Transport \$2,000.00	✓	✓			

		LegCo through the field trip									
Economics	Visit to HKMA & City Gallery	Understand the history & duties of HKMA	05/2021	S.3 30 students	Performance in sharing session	Transport \$500.00	✓	✓			
Geography	Field studies	Let students to be familiar with the fieldtrip skills in 3 different topics.	07/2021	S4 students taking Geog	Performance in the field report	\$1,500.00	✓				
	Field studies	Let students to be familiar with the fieldtrip skills in 3 different topics.	07/2021	S5 students taking Geog	Performance in the field report	\$1,500.00	✓				
IS	Visit	To increase students' exposure to new technology	11/2020	S1 & S2 students	Degree of engagement during the visit	\$1,500.00	✓				
	Inter-Class Science competition	To develop students' scientific mind, & basic analytical skill, & enhance their ability to solve daily problem.	03/2021	S1 & S2 students	Performance in training sessions & competition	\$2,000.00	✓				
LS	Mock Trial – Justice Education Project	Develop students' self-confidence, problem-solving skills. Explore the consequences & implications of criminal behavior.	9/2020-6/2021	S4-S5 20 students	Teachers' observation & reflection from students	\$3,000.00		✓			✓
	Seminar/Talk/Visit	Have a better understanding of different stakeholders in the society	2020-21	S1-5		\$3,000.00	✓	✓		✓	
Maths	Arch of Triumph Maths Competition	Enhance students' interest of learning Mathematics, the ability of problem solving & the spirit of team work through the training. Students can develop their	11/2020	S1-3 72 students	Attendance of training & result of the competition	\$500.00	✓				
	Pui Ching Invitational Maths Competition		01, 05/2021	S1-5 15 students		\$1,100.00	✓				

	Hua Luo-geng Cup Mathematics Competition	self-confidence through the competition	03/2021	S1-2 4 students		\$300.00	✓					
Music	Hong Kong Schools Music Festival (Singing – Solo)	Encourage students who have talent in singing to join the Hong Kong Schools Music Festival.	02-03/2021	All levels 6 students	Comment & observation of teacher & instructor	\$7,000.00			✓			
	Hong Kong Youth Music Interflows (Band Competition)	To widen students' exposure in music	12/2020 – 03/2021	All levels 43-45 students	Comment & observation of teacher	\$5,300.00			✓			
	School Singing Contest	To raise students' music in interest	12/2020	All levels	Comment & marks by judges	\$3,800.00			✓			
Physical Education	Skating lesson	1. To develop skating skill. 2. To widen exposure of students	01/2021	S6 120 students	Students' participation & assessment result	Entry fee & transport \$10,000.00			✓			
	Bowling lesson	1. To develop Bowling skill. 2. To widen exposure of students	12/2020	S5 120 students		Entry fee & transport \$7,500.00			✓			
	Hong Kong Rugby Seven	Guided visit of the world known Sports event	04/2021	S1-S6 40 students	Questionnaire & students' participation	Transport \$1,500.00			✓			✓
	Fitness Training Course for Sports Elites	1. Sports Elites can build up muscle strengthen. 2. Student learn the criteria to be a fitness instructor.	03-04/2021	S1-S6 30 students	Students' performance & assessment result	Instructor fee \$6,000.00			✓			✓
	TW Joint Schools Athletic Meet	1. To encourage sportsmanship 2. To build up a sense of belonging	5-24/02/2021	S1-S6 90 students	Student's performance	Uniform & transport \$32,000.00		✓	✓			
English	Speaking Contest for HK students	To improve students' English speaking skills & confidence in	11-12/2020	S4-S6 200 Students	Performance in the competition	\$3,000.00	✓					

		speaking with students from other schools.											
STEM	Hong Kong Primary and Secondary Schools Robotics Competition	To promote students' problem solving skills and programming knowledge.	09/2020	S1-3 4 students	Attendance & result of the competition	\$1,500.00	✓						
	Infrastructure Building Competition	To promote team work & strengthen engineering knowledge	01-03/2021	S1-5 10 students		\$1,500.00	✓				✓		
	Micro bit Exploring Group	To gain the knowledge of coding.	02-03/2021	S1-2 20 students		\$6,000.00	✓						
	Innovative Water Efficient Showerhead Design Competition	To promote team work & strengthen engineering knowledge	02-04/2021	S3 10 students		\$1,000.00	✓					✓	
	Balsa Wood Glider Flight Competition	To enhance the interest of learning STEM	03-04/2021	S1-3 36 students		\$2,000.00	✓						
	Hong Kong 4D Frame Maths & Science Creativity Competition	To enhance & develop creative scientific skills with 4D Frame design and structure.	05-06/2021	S1-3 4-6 students	Attendance & result of the competition	\$1,500.00	✓						
	STEM DAY	To nurture students' ability of integrating knowledge & skills of STEM & to share the results.	07/2021	S1-2 220 students	Numbers of stamps scored in the STEM passports.	\$5,300.00	✓						
	Service Team	Team members' participation in different STEM activities	Whole year	S1-4 15 students	Attendance & feedback from students	\$1,000.00	✓					✓	
	STEM Quiz/Competition	To raise the interest of learning STEM.	02-05/2021	S1-3	Performance of students	\$1,000.00	✓						
	Cross Curriculum Project	To nurture students' STEM knowledge & interest	Whole year	S1-2 259 students	Products of the project	\$1,500.00	✓						

	Smart Mealworm Farm	To promote food waste recycling, problem solving skills & learn about controlled microclimate	10/2020-06/2021	S.3 8 students	Attendance results of the activity	\$6,000.00	✓					
Project Learning	Project Learning of all S3 students	To cultivate students' generic skills	09/2020-05/2021	S3 123 students	Performance in the project	\$3,600.00	✓					
Cross-KLA	CORE Day: outdoor learning activities	To let students apply knowledge in authentic situation	04/2021	S1, S3 & S5 360 students	Questionnaire & report	\$11,000.00	✓					
Sub-total of Item 1.1						\$154,600.00						
1.2	Local Activities: To organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes (e.g. activities on multiple intelligences; physical, aesthetic and cultural activities; leadership training; service learning; clubs and societies; school team training; uniformed groups; military camps)											
Careers Committee	Careers Planning Camp	To boost the morale of S6 student & get students better prepared for the planning of further studies.	27-28/08/2021	S5 108 students	Questionnaire	\$22,000.00						✓
Athletic Club	Routine training	1. Athletic skill drilling. 2. A sense of team spirit. 3. Developing Sportsmanship.	09/2020-08/2021	S1-S6 15 students	Students' performance & competitions result	\$25,000.00			✓			
	HKSSF Athletic Meet		11/2020-12/2020	S1-S6 90 students		Registration, entry fee, & transport: \$6,750.00			✓			
	Invitation Relay		09/2020-05/2021	S3-S5 12 students		Transport: \$400.00			✓			
Basketball (Boys)	Routine training	1. Basketball skill drilling. 2. A sense of team spirit. 3. Developing sportsmanship.	09/2020-08/2021	S1-S6 35 students	Students' performance & competitions result	Coach fee & court charge \$25,700.00			✓			
	HKSSF Basketball Competition		09/2020-05/2021			Registration & entry fee, uniform, transport: \$ 14,960.00			✓			
	HK Inter-school Basketball Marathon		07/2021					✓				

	Basketball training camp (2 days 1 night)		07/2021			Camp fee & transport: \$3,900.00			✓		
Basketball (Girls)	Routine training	1. Basketball skill drilling. 2. A sense of team spirit. 3. Developing sportsmanship	09/2020-08/2021	S1-S6 25 students	Students' performance & competitions result	Coach fee & court charge \$32,500.00			✓		
	HKSSF Basketball Competition		09/2020-05/2021			Registration entry fee, uniform & transport: \$8,510.00			✓		
	Hong Kong Inter-school Basketball Marathon		07/2021					✓			
	Basketball training camp (2 days 1 night)		07/2021		1. Student's participation 2. Evaluation	Subsidy to camp fee & transport: \$2,900.00			✓		
Bowling	Hong Kong Inter-School Tenpin Bowling Championships	1. Bowling skill drilling. 2. A sense of team spirit. 3. Developing sportsmanship.	03-05/2021	3 students	1. Competitions result 2. Students' performance	Registration & entry fee, transport: \$1,550.00			✓		
Boy Scout	Easter Training Camp	1. Provide Scout skill training 2. Strengthen Scout Spirit 3. Establish Teamwork spirit 4. Physical Fitness Training	04/2021	S1 to S4 20 students	Scout Progressive Badges Qualification	Camp fee & transport: \$3,300.00			✓	✓	
	Scout Pioneering gargets		11/2020		Members can make simple scout gargets	Raw materials: \$1,700.00			✓	✓	
Chess Club	Chess Activities & training course	1. Promote Chinese Culture 2. Nurture the cognitive abilities & strategic thinking of students.	2020-2021	S1-S5 15 students	Students' attendance & feedback	\$13,000.00		✓	✓		
Cross Country	Training	1. Running skill drilling. 2. A sense of team spirit.	09/2020-11/2021	S1-S6 60 students	1. Competitions result	Transportation \$12,000.00			✓		

	HKSSF Cross Country Competition	3. Developing sportsmanship.	11/2021		2. Students' performance	Registration & entry fee, transport: \$5,940.00			✓		
Dance Club	Chinese Dance Practice & Competition	1. Train students on Chinese dance and cultivate appreciation 2. Team building	09/2020-08/2021	S1-6 20 students	1. Feedback from students & coach 2. Competition results	Instructor fee, costumes & make-up, competition fee: \$44,500.00			✓		
Debate Team	Training Camp	Enhancing the skills of debating by intensive training in the camp	06/2021	S3-S6 20 students	1. Attendance 2. Performance in competition	Camp fee & transport: \$3,800.00	✓				
Prefect	Summer Training Camp	To enhance members team spirit.	07/2021	S3-S5 50 students	Performance in training sessions	Camp fee & transport: \$5,600.00		✓		✓	
ECA	School Picnic	1. To cultivate class spirit 2. To get closer with the natural environment.	09/02/2021	S1-S6 700 students	1. Questionnaire. 2. Feedback from coordinators	Transportation & Day Camp fee: \$40,000.00		✓	✓		
ECA	Inter-house Basketball, Table tennis & Advertising Competition	1. To enhance team building among the houses. 2. Arouse their interest in sports & drama	07/2021	S1-S6 100 students	1. Student's participation. 2. Response of audience	\$8,000.00			✓		
	Leadership Training Camp	1. To develop leadership skill. 2. Team building	08/2021	S3-S4 30 students	1. Student's participation. 2. Questionnaire.	\$15,000.00		✓	✓	✓	
Football Team	HKSSF Football Competition	1. Football skill drilling. 2. A sense of team spirit.	09/2020-04/2021	S1-S6 40 students	1. Competitions result	Registration fee, uniform			✓		

		3. Developing sportsmanship.			2. Students' performance	& transport: \$9,960.00					
Girls Guide	Camping	1. Team building 2. Self-care skill 3. Communing with nature	11/2020	S2 to S4 25 students	1. Turn up rate 2. Task accomplished	Camp fee & transport: \$2,500.00		✓		✓	
Handball	HKSSF Handball Competition	1. Handball skill drilling. 2. A sense of team spirit. 3. Developing sportsmanship.	09/2020 - 04/2021	S1-S6 30 students	1. Competitions result 2. Students' performance	Registration & entry fee, uniform & transport: \$ 7,500.00			✓		
Martial Art	Regular training	To train up students with professional skills in karate & taekwondo & prepare them for grading assessment	09/2020 - 08/2021	S1-S6 30 students	Feedback from students % pass in regular assessment	\$15,000.00		✓	✓		
	Secondary School Taekwondo Competition 2020	To let students take part in open competition & to build up team spirit & peer support culture.	12/ 2020		Results in competition & % participation	\$800.00		✓	✓		
	Martial Art Training Camp 2021	To provide with intensive training and build up team spirit	07/2021		% participation	\$2,000.00		✓	✓		
	Purchasing equipment and protective gears	To provide equipment & protective gears for training & competition	11/2020		Students are better protected.	\$3,800.00		✓	✓		
Instrumental Class -	Clarinet/Saxophone	Provide instrumental training for students who are interested in learning instruments. Students who have reached a certain level of performance will be invited to join the school band for competitions and performances.	09/2020-08/2021	S1-S6 10-15 students	Comment and observation of teacher and instructor	\$21,000.00			✓		
	Percussion		09/2020-08/2021	S1-S6 10-15 students		\$19,000.00			✓		
	Flute		09/2020-08/2021	S1-S6 10-15 students		\$19,000.00			✓		

	Low Brass		09/2020-08/2021	S1-S6 10-15 students		\$20,000.00			✓		
	Horn/Trumpet		09/2020-08/2021	S1-S6 10-15 students		\$20,200.00			✓		
Singing	Voice Class	Provide vocal training for students with good potentials. Students will be invited to join the HK Schools Music Festival for Solo Competition.	09/2020-08/2021	S1-S6 6 students	Comment and observation of teacher and instructor	\$22,800.00			✓		
Band	School Symphonic Band	Provide ensemble training for students who have reached a certain level of instrumental performance.	09/2020-08/2021	S1-S6 10-15 students		\$33,000.00			✓		
Photography Club	Training & participating in photo-taking competition	Train students photo-taking & video-taking skills Train students photos & video editing skill	2020-2021	S1-S6 15 students	Teachers' comment & student feedback	\$4,000.00			✓		✓
Red Cross	Summer Training Camp	To enhance members team spirit & equip members with skills i.e. first aid knowledge & skills.	07/2021	30 students	Performance in training sessions and service	\$4,000.00				✓	
Student Association	Junior Leadership Scheme	Develop leadership skills of junior form students	04/2021	S2-S3 30 students	Feedback from students	\$2,500.00		✓		✓	
	Farewell to S.6	Enhance the sense of belonging of S.6 students	03/2021	S6 97 students	Feedback from S6 students	\$800.00	✓				

Student Association	Tsuen Wan and Kwai Tsing EMI school exchange programme	Exchanging school life and learning skills with students from other schools	04/2021	S.3-S5 20 students	Feedback from students	\$1,200.00	✓					
Swimming Team	HKSSF Swimming Competition	1. Swimming skill drilling. 2. A sense of team spirit. 3. Developing sportsmanship.	13,15/10/2020	S1-S6 15 students	1. Competitions result 2. Students' performance	Registration & entry fee, uniform & transport \$3,850.00			✓			
Table Tennis	Routine Training	1. Skill Practice. 2. Building up team Spirit. 3. Development of Sportsmanship.	09/2020-08/2021	S1-S6 30 students	1. Student's Participation. 2. Competition result	Coach fee & court charge \$16,500.00			✓			
	HKSSF Table Tennis Competition		09/2020-05/2021			Entry fee, uniform & transport; \$5,100.00			✓			
	Jing Ying Table Tennis Competition		12/2020-04/2021			Entry fee & transport: \$1,200.00			✓			
	Hang Seng All Schools Championships		04-06/2021			Entry fee & transport: \$1,900.00			✓			
Visual Arts	Visit	To increase students' exposure to Art and Design	05/2021	S1- S6 25 students	Observation & Questionnaires	Tickets & transport \$3,000.00	✓	✓	✓			
Volleyball Boys	HKSSF Volleyball Competition	1. Volleyball skill drilling. 2. A sense of team spirit. 3. Developing Sportsmanship.	09/2020-04/2021	S1-S5 20 students	1. Competitions result 2. Students' performance	Registration & entry fee, uniform & transport \$6,180.00			✓			
Volleyball Girls	HKSSF Volleyball Competition	1. Volleyball skill drilling. 2. A sense of team spirit. 3. Developing sportsmanship.	09/2020-04/2021	S1-S6 30 students	1. Competitions result 2. Students'	Coach, registration & entry fee,			✓			

					performance	uniform & transport \$44,270.00					
School Life Education	Arts Experience Scheme for Senior Secondary Students	To broaden the horizon of students on art performance	Pending	S4-S.6 230 students	Questionnaire	\$30,800.00			✓		
	School Culture Day Scheme	To broaden the horizon of students on art performance	Pending	S1-S.3 350 students	Questionnaire	\$8,200.00			✓		
Sub-total of Item 1.2						\$627,070.00					
1.3	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons										
Exchange Team	S4 Study Tour	Broaden students' horizons & deepen their understanding of the Motherland and Macao SAR's education, economic, social & cultural development, & self-care ability	03/2021	S4 120 students	Feedback from students	\$150,000.00		✓	✓		
	Joint-school Summer English Study Tour	Broaden students' horizons	07/2021	S2-4 10 students	Feedback from students	\$40,000.00		✓	✓		
	Mainland Exchange Programme	Broaden students' horizons, deepen their understanding of the history of the motherland and TWGHs & enhance their ability to get along with others & take care of themselves	07/2021	S1-3 30 students	Feedback from students	\$30,000.00		✓	✓		
Sub-total of Item 1.3						\$220,000.00					

Domain	Item	Purpose	Estimated Expenses (\$)
Category 2	To procure equipment, consumables or learning resources for promoting life-wide learning		
PE	PE equipment & protection devices	For training and protection	\$68,000.00
Music	Musical instruments for band	To support students' learning of saxophone, trombone, clarinet, flute etc.	\$174,000.00
Others	To purchase video camera, drones & mobile phones	To build up a team of aerial photographers	\$25,000.00
			Estimated Expenses for Category 2
			\$267,000.00
			Estimated Expenses for Categories 1 & 2
			\$1,268,670.00

Estimated Number of Student Beneficiaries

Total number of students in the school:	702	Income:	\$1,166,106.00
Estimated number of student beneficiaries:	702	Estimated expenditure:	\$1,268,670.00
Percentage of students benefitting from the Grant (%):	100%	Estimated Deficit	\$(102,564.00) Covered by surplus in 2019/20 School Year \$733,760.60
Contact Person for Life-wide Learning (Name & Post):	Ms. Tsang Tsui Ting (ECA Mistress)	Reserved for use in 2021/22 School Year	\$631,196.60

10. Plan on the Use of School-based Management Top-up Grant

Starting from the 2019/20 school year, each public sector school will be provided with the Grant as recurrent funding at a rate of \$50,000 per annum. The fund would be used to support schools in enhancing the operation of the IMC and strengthening diversified training for school managers.

Strategies / Tasks	Resources Required
1. Organising school-based or joint-school diversified training (e.g. seminars, workshops, learning circles/discussion groups) for school managers.	Training fee: \$25,000.00
2. Purchasing advisory services (legal services, financial management and human resources management services) to support the operation of IMC and enhance the effectiveness of school governance.	Consultancy fee: \$25,000.00

Accumulative Surplus brought forward from 2019/20 School Year	\$ 50,000.00	
2020/21 School Year	Income :	\$ 50,000.00
	Estimated Expenditure :	\$ 50,000.00
	Estimated Surplus :	\$ 0.00
Estimated Accumulative Surplus by the end of 2020/21 School Year	\$ 50,000.00	(Reserved for use in 2021/22 School Year)

11. Plan on Use of Non-Chinese Speaking Student Grant

Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1. Employment of e Education Assistant Subsidize the employment of one full-time Education Assistant to assist the learning of NCS student (\$6,000.00 per month)	2.9.2020 – 31.8.2021	• Give after school learning support to NCS student	• Feedback from NCS student	• Vice-principal • Chinese Panel Head	Subsidize EA salary (with MPF) at point MPS 9 = \$6,000 x 1.05 x 12 = \$75,600.00
2. Employment of tutor to carry out DSE Chinese Language supplementary class	2.9.2020 – 31.8.2021	• NCS student can get better prepared for the DSE Chinese Language	• Assessment result	• Vice-principal • Chinese Panel Head	32 sessions, each of 2 hours at an hourly rate of \$350 : \$350 x 2 x 32 = \$22,400.00
3. Enrichment course on Chinese Language	2.9.2020 – 31.8.2021	• S5 NCS student can pass DSE Chin Lang	• Assessment result	• Vice-principal • Chinese Panel Head	\$30,000.00
4. Reference for NCS students	2.9.2020 – 31.8.2021	• NCS students can make use of the reference for learning Chin Lang	• Feedback from student	• Vice-principal • Chinese Panel Head	\$3,000.00
5. Inclusive activities	March-May.2021	• Activities can deepen understanding of NCS student in school campus	• Feedback from students	• Vice-principal • Chinese Panel Head	\$5,000.00

2020/21 School Year	Income :	\$	150,000.00	
	Estimated Expenditure :	\$	136,000.00	
	Estimated Surplus:	\$	14,000.00	(Reserved for use in 2021/22 School Year)
Estimated Accumulative Surplus by the end of 2020/21 School Year		\$	14,000.00	(Reserved for use in 2021/22 School Year)

VII. Continuing Professional Development Plan of Principal

Major Concerns for this year	Core Area (s) of Leadership Involved *(e.g. I, II, III,...)	Summary of Item and Content
1. Students Learning	II	<ol style="list-style-type: none"> 1. Deepen the strategy of self-directed learning through re-opening of the renovated library. 2. Review the senior secondary curriculum. 3. Implant eLearning in lessons. 4. Promote the use of assessment data to improve learning and teaching. 5. Conduct lesson observation and discuss with teachers in improve learning and teaching.
2. Continuous Professional development	I, II, III, IV, V, VI	<ol style="list-style-type: none"> 1. Attend seminars and sharing sessions organized by EDB and other institutions. 2. Take up course in students' mental health and positive values. 3. Participate in interflow activities to widen exposure. 4. Attend training in the improving the running of IMC.
3. Serving the educational sector and promoting professional development	III, V, VI	<ol style="list-style-type: none"> 1. Conduct Staff Development Programmes both inside and for other schools 2. Serve as External School Reviewer in carrying out ESR of another school 3. Serve as speaker for seminars in educational fields

* (I) Strategic direction & policy environment
(IV) Staff & resources management

(II) Learning, teaching & curriculum
(V) Quality assurance & accountability

(III) Teacher professional growth & development
(VI) External communication & connection

VIII. School Budget 2020/21

	Government Subsidy: EOEBG and other Specific Grants/Project grants (A) (\$'000)	Non-Government Subsidy: School Fund (B) (\$'000)	Total (A + B) (\$'000)
Balance Brought Forward (end of school year 2019/20)	11,628	5,304	16,932
Estimated Income and Expenditure			
Grant Income	58,397	-	58,397
Tong Fai	-	98	98
Trading Operation	-	30	30
Tuck shop Rental	1	123	124
Donation, Activities/Project Subsidy	-	170	170
Income from ECA	-	200	200
Approved Collection (Air-con Charges)	-	-	-
Interests, Photocopying and Other income	24	32	56
Estimated Total Income	58,422	653	59,075
Salary and related expenditure	53,513	60	53,573
Water, Electricity and Fuel expenses	540	-	540
Government Rent and Rate	681	-	681
Property, F&E, Repairs, Cleaning, Consumables and Security	1,650	30	1,680
IT facilities and related expenses	333	-	333
Library books and Magazine	172	-	172
Teaching, Aids, Training, Printing & Stationary and related expenses	262	155	417
ECA Expenses	1,752	200	1,952
Trading Operation Expenses	-	12	12
Audit, Insurance, Travelling, Communication and other Administration	20	3	23
Estimated Total Expenditure	58,923	460	59,383
Estimated Surplus(Deficit) for the school year 2020/21	(501)	193	(308)
Cumulative Surplus/(Deficit)	11,127	5,497	16,624